



# Washington Financial Aid Association

## Executive Council Meeting

### Officer/Committee Report Template

Save the completed report using the following format: **WFAA[MeetingName][Date][CommitteeName].doc**. Submit your report via email to the WFAA Executive Council and post your report to the WFAA website's Meeting Minutes Index no less than 4 days prior to meeting.

WFAA Quarterly Officer/Committee Report 2019/2020	
<b>Executive Council Meeting Date</b>	10/22/2019
	Yakima Convention Center
Officer/Committee Information	
<b>Office Held/Committee Name:</b>	President-Elect
<b>Officer/Committee Chair:</b>	Deborah Englehardt
Officer/Committee Goals for Service Year	
Strategic Plan Goals that are being met ( <i>check all that apply</i> )	
Goal 1: Be a leader in providing training and professional development opportunities that are responsive to member needs	<input type="checkbox"/>
Goal 2: Maintain the long-term financial stability of the Association	<input type="checkbox"/>
Goal 3: Assess and monitor the performance of the Association and implement strategic Adjustments	<input type="checkbox"/>
Goal 4: Increase member participation in Association activities	<input type="checkbox"/>
Goal 5: Continually improve methods and processes for communicating with the membership	<input type="checkbox"/>
Goal 6: Consolidate and communicate the public policy positions of financial aid administrators in Washington State and provide members with support and education to further their own advocacy efforts	<input type="checkbox"/>
Goal 7: Maintain and enhance the diversity of our membership and the Executive Committee	<input type="checkbox"/>
Goal 8: Collaborate and coordinate with other organizations and associations in order to serve our members more efficiently and effectively	<input type="checkbox"/>
<b>Specific Officer/Committee Goals</b> ( <i>Include progress toward goals and measurement of success.</i> )	<ul style="list-style-type: none"> <li>- Learn and perform duties of President-Elect and create a cyclic calendar to aid the next person who gets elected into this position</li> <li>- Confer with current president about her goals and figure out how I can assist</li> <li>- Encourage other financial aid administrators to serve on WFAA Executive Council</li> </ul>



# Washington Financial Aid Association

Executive Council Meeting

Officer/Committee Report Template

## WFAA Quarterly Officer/Committee Report 2019/2020

### Summary of Activities *(Descending Chronological)*

- Received request from Tri-Cities to host future WFAA Annual Conferences. Planning to visit Tri-Cities in spring to see what they have to offer.
- Reviewed and voted on Kelly's Internal Audit Procedure
- Attend SBCTC Financial Aid Council Meeting in Yakima on October 21<sup>st</sup>
- Attend WFAA Conference in Yakima October 22<sup>nd</sup> – 24<sup>th</sup>

## Budget Information

Approved Budget	N/A		
Budget Expenditures to Date	N/A		
Event Information <i>(complete if applicable)</i>	N/A		
Event Name			
Location			
Date			
	Number	Cost of Registration	Subtotal
Attendees			
Complimentary Registrations <i>(if applicable – i.e., scholarship recipients)</i>			

Add more rows as needed for additional events.

## Suggestions for Future Officer/Committee

