



Washington Financial Aid Association

Executive Council Meeting

Officer/Committee Report Template

Save the completed report using the following format: **WFAA[MeetingName][Date][CommitteeName].doc**. Submit your report via email to the WFAA Executive Council and post your report to the WFAA website's Meeting Minutes Index no less than 4 days prior to meeting.

WFAA Quarterly Officer/Committee Report 2018/2019	
Executive Council Meeting Date	October 22, 2019
Officer/Committee Information	
Office Held/Committee Name:	Early Awareness Committee Chair
Officer/Committee Chair:	Amanda Smyser
Officer/Committee Goals for Service Year	
Strategic Plan Goals that are being met (<i>check all that apply</i>)	
Goal 1: Be a leader in providing training and professional development opportunities that are responsive to member needs	<input checked="" type="checkbox"/>
Goal 2: Maintain the long-term financial stability of the Association	<input type="checkbox"/>
Goal 3: Assess and monitor the performance of the Association and implement strategic Adjustments	<input type="checkbox"/>
Goal 4: Increase member participation in Association activities	<input checked="" type="checkbox"/>
Goal 5: Continually improve methods and processes for communicating with the membership	<input type="checkbox"/>
Goal 6: Consolidate and communicate the public policy positions of financial aid administrators in Washington State and provide members with support and education to further their own advocacy efforts	<input type="checkbox"/>
Goal 7: Maintain and enhance the diversity of our membership and the Executive Committee	<input type="checkbox"/>
Goal 8: Collaborate and coordinate with other organizations and associations in order to serve our members more efficiently and effectively	<input checked="" type="checkbox"/>
Specific Officer/Committee Goals (<i>Include progress toward goals and measurement of success.</i>)	My goal is to increase high school partner participation in this year's WFAA conference. I also hope to make more WFAA members aware of these partnerships during the conference and get them interest in participating in WSAC events later in the year. I will be able to determine how these goals were met after next weeks WFAA conference.



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Summary of Activities *(Descending Chronological)*

Worked with April and Sarah on Award Letters presentation for WFAA conference.

Discussed logistics of promoting WSAC events at the WFAA conference with Sarah Weiss from WSAC .

Created WFAA presentation "Common Misconceptions in Financial Aid" which is geared towards high school partners and new financial aid members.

Budget Information

Approved Budget	N/A		
Budget Expenditures to Date	N/A		
Event Information <i>(complete if applicable)</i>	N/A		
Event Name			
Location			
Date			
	Number	Cost of Registration	Subtotal
Attendees			
Complimentary Registrations <i>(if applicable – i.e., scholarship recipients)</i>			

Add more rows as needed for additional events.

Suggestions for Future Officer/Committee

It is important to use the WFAA conference as a way to get members excited/interested about other Early Awareness events they could participate in throughout the year. Based on how this year's conference goes with drumming up interest, building up your committee with people to focus on difference aspects of this during the conference will be crucial.

