



Washington Financial Aid Association

Executive Council Meeting

Officer/Committee Report Template

Save the completed report using the following format: **WFAA[MeetingName][Date][CommitteeName].doc**. Submit your report via email to the WFAA Executive Council and post your report to the WFAA website's Meeting Minutes Index no less than 4 days prior to meeting.

WFAA Quarterly Officer/Committee Report 2019/2020	
Executive Council Meeting Date	10/22/2019
Executive Council Meeting Location	Yakima Convention Center - Conference
Officer/Committee Information	
Office Held/Committee Name:	2 Year Sector Representative
Officer/Committee Chair:	Oscar Verduzco
Officer/Committee Goals for Service Year	
Strategic Plan Goals that are being met <i>(check all that apply)</i>	
Goal 1: Be a leader in providing training and professional development opportunities that are responsive to member needs	<input type="checkbox"/>
Goal 2: Maintain the long-term financial stability of the Association	<input type="checkbox"/>
Goal 3: Assess and monitor the performance of the Association and implement strategic Adjustments	<input checked="" type="checkbox"/>
Goal 4: Increase member participation in Association activities	<input type="checkbox"/>
Goal 5: Continually improve methods and processes for communicating with the membership	<input checked="" type="checkbox"/>
Goal 6: Consolidate and communicate the public policy positions of financial aid administrators in Washington State and provide members with support and education to further their own advocacy efforts	<input type="checkbox"/>
Goal 7: Maintain and enhance the diversity of our membership and the Executive Committee	<input checked="" type="checkbox"/>
Goal 8: Collaborate and coordinate with other organizations and associations in order to serve our members more efficiently and effectively	<input type="checkbox"/>
Specific Officer/Committee Goals <i>(Include progress toward goals and measurement of success.)</i>	<ol style="list-style-type: none"> 1. Strengthen communication channel between SBCTC FAC and WFAA by providing updates on each at quarterly meetings. Why? To raise awareness of successes/challenges and developments at each. How? Regular attendance and engagement in activities and conversations; present updates along with questions to extract ideas or recommendations. What?



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- Ask Questions; dialogue and information sharing.
2. Raise awareness of technological limitations and best practices from sector in order to share solutions with technical staff. Why? Not all staff get to partake in meetings/discussions. How? Take notes that can be shared via quarterly reports so that others can take back to their technical staff. What? Transfer of information; solutions/best practices
 3. Advocate and share best practices for WASFA processing. Why? To continue expanding service and opportunities to disadvantaged groups. How? Regular discussion will allow for continues improvements and for needs of minority groups not to be forgotten. What? Set high expectations for products and service by gathering feedback and providing that to WSAC and FA administrators.



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Summary of Activities *(Descending Chronological)*

- Communicated technical registration challenges sector was experiencing with conference planners, membership, and tech services chairs.
- Volunteered to serve on conference session panel to share personal journey as well as sector perspective.
- Shared Conference registration and hotel info with 2 Year Sector
- SBCTC Financial Aid Council meeting @ YVC 10/21/19

Budget Information

Approved Budget	N/A		
Budget Expenditures to Date	N/A		
Event Information <i>(complete if applicable)</i>	N/A		
Event Name			
Location			
Date			
	Number	Cost of Registration	Subtotal
Attendees			
Complimentary Registrations <i>(if applicable – i.e., scholarship recipients)</i>			

Add more rows as needed for additional events.

Suggestions for Future Officer/Committee



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Calendar of Events/Timelines		
Date	Committee Member Responsible	Description