Save the completed report using the following format: **WFAA**[MeetingName][Date][CommitteeName]**.doc**. Submit your report via email to the WFAA Executive Council and post your report to the WFAA website’s Meeting Minutes Index no less than 4 days prior to meeting.

| WFAA Quarterly Officer/Committee Report 2018/2019 |
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| **Executive Council Meeting Date** | 05.29.19-05.30.19 |
| **Executive Council Meeting Location** | Spokane (Gonzaga Campus) – Ruby River Hotel |
|  |  |
| **Officer/Committee Information** |
| **Office Held/Committee Name:** | Caycee Clark |
| **Officer/Committee Chair:**  | Proprietary Sector Representative |
|  |
| **Officer/Committee Goals for Service Year** |
| Strategic Plan Goals that are being met *(check all that apply)* |  |
| Goal 1: Be a leader in providing training and professional development opportunities that are responsive to member needs | [x]  |
| Goal 2: Maintain the long-term financial stability of the Association | [ ]  |
| Goal 3: Assess and monitor the performance of the Association and implement strategic Adjustments | [ ]  |
| Goal 4: Increase member participation in Association activities | [x]  |
| Goal 5: Continually improve methods and processes for communicating with the membership | [x]  |
| Goal 6: Consolidate and communicate the public policy positions of financial aid administrators in Washington State and provide members with support and education to further their own advocacy efforts | [x]  |
| Goal 7: Maintain and enhance the diversity of our membership and the Executive Committee | [ ]  |
| Goal 8: Collaborate and coordinate with other organizations and associations in order to serve our members more efficiently and effectively | [x]  |
| **Specific Officer/Committee Goals** *(Include progress toward goals and measurement of success.)* | 1. Communicate and advocate for the sector.
2. Encourage conference attendance by sector members.
3. Facilitate & encourage networking opportunities within the sector.
4. Increase proprietary sector awareness of WFAA and the value of membership.
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| Summary of Activities *(Descending Chronological)* |
| **May 2019*** 5/21: As the proprietary sector rep on the WSAC workgroup, sent out a request for input to all of the SNG participating proprietary sector schools (regarding proposed Unit Record Report changes and timelines). Used that as an opportunity to plug WFAA membership once again (when I was introducing who I was in the email).
* 5/16 & 5/17: My campus hosted the 50th Anniversary Summit for the Northwest Career Colleges Federation. The best way to describe the evet is as a “mini” WFAA Conference. We had over 100 guests here from proprietary schools all over the state of WA. We received valuable training related to the type of education we provide. I promoted WFAA membership benefits every chance I got.

**April 2019*** Continued to participate on weekly legislative briefing calls with the lobbyist that Northwest Career Colleges employs in Olympia (to keep track of bills that may impact our sector). There was a last-minute push at the very end of session (like literally @ 11:30pm on the last night that someone could sneak it in) to eliminate sector schools from State Need Grant (soon to be WA College Grant). However, we here @ DIT have maintained relationships with 2 different Senators whose children are alumni from here, and once we got them involved in speaking out and sharing their experiences of career school education in front of committee, it all died.
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| **Budget Information** |
| Approved Budget | N/A |
| Budget Expenditures to Date | N/A |
| Event Information *(complete if applicable)* | N/A |
| Event Name |  |
| Location |  |
| Date |  |
|  | Number  | Cost of Registration | Subtotal |
| Attendees |  |  |  |
| Complimentary Registrations *(if applicable – i.e., scholarship recipients)* |  |  |  |
| Add more rows as needed for additional events. |
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| **Suggestions for Future Officer/Committee** |
| -At bare minimum, ensure that your organization is a member of NWCCF (NW Career Colleges Federation). They are our pipeline to Olympia and are in the know about anything and everything happening out there that affects this sector. They also have a connection to one of the lobbyists in Washington DC for the sector (so as to keep apprised on the Federal side as well). -This sector is always very quiet when it comes to WFAA involvement (and membership is very tiny). You will not get a lot of response when you reach out via WFAA listserv. So it’s very important that when any opportunity presents itself at any conference, community gathering, open house, etc…..you should go and network. Meet sector members and ensure they know who you are and what WFAA is. -Always reference previous meeting agendas before each new meeting.  |
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| **Calendar of Events/Timelines** |
| Date | Committee Member Responsible  | Description |
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