Save the completed report using the following format: **WFAA**[MeetingName][Date][CommitteeName]**.doc**. Submit your report via email to the WFAA Executive Council and post your report to the WFAA website’s Meeting Minutes Index no less than 4 days prior to meeting.

| WFAA Quarterly Officer/Committee Report 2018/2019 |
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| **Executive Council Meeting Date** | October 10, 2018 |
|  | **Yakima, WA** |
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| **Officer/Committee Information** |
| **Office Held/Committee Name:** | VP of Ethnic Awareness |
| **Officer/Committee Chair:**  | Maria Rios |
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| **Officer/Committee Goals for Service Year** |
| Strategic Plan Goals that are being met *(check all that apply)* |  |
| Goal 1: Be a leader in providing training and professional development opportunities that are responsive to member needs | [ ]  |
| Goal 2: Maintain the long-term financial stability of the Association | [ ]  |
| Goal 3: Assess and monitor the performance of the Association and implement strategic Adjustments | [ ]  |
| Goal 4: Increase member participation in Association activities | [ ]  |
| Goal 5: Continually improve methods and processes for communicating with the membership | [ ]  |
| Goal 6: Consolidate and communicate the public policy positions of financial aid administrators in Washington State and provide members with support and education to further their own advocacy efforts | [ ]  |
| Goal 7: Maintain and enhance the diversity of our membership and the Executive Committee | [x]  |
| Goal 8: Collaborate and coordinate with other organizations and associations in order to serve our members more efficiently and effectively | [x]  |
| **Specific Officer/Committee Goals** *(Include progress toward goals and measurement of success.)* | 1. Attract a more diverse pool of applicants for the scholarship.
2. Change position name to match the scholarship name (by laws) in progress. Vote at WFAA conference.
3. Update scholarship application for 19-20 to make it easier for students to provide all required documents. Will need to work with Washboard to make updates.
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| Summary of Activities *(Descending Chronological)* |
| The 18-19 scholarship recipients have been selected; students will be announced at WFAA conference.EC will vote on changing the position name to match the name of the scholarship. If name change is approved by EC, then the vote will be moved to Friday’s all members meeting for a vote. Currently, the scholarship application seems to be a little redundant with the requirements, it also seems to be a difficult task for students to provide the financial aid school certification. I plan to redo the application to make it easier for this information to be provided without completely excluding this part of the requirements. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name change to scholarship was approved to WFAA Diversity and Inclusion Scholarship. Application for the 2018-19 year was updated and opened on March 27th and it is set to close on Sept. 7th. Currently, there are 7 applications. I am currently working on updating the scholarship application. Opening date will be March 26th and closing date will be September 7th. This is a week earlier than this year’s closing date. The purpose for closing it earlier is to give reviewers more time before fall quarter begins and to ensure students receive funds early in the quarter. At the March 5th meeting, I will be proposing a name change for the scholarship and thus the name of the position. I have attached the name change proposal for the EC members to review before the meeting. At the conclusion of the meeting and after the voting results, I will update the application accordingly.  |
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| **Budget Information** |
| Approved Budget | $2000 |
| Budget Expenditures to Date | N/A |
| Event Information *(complete if applicable)* | N/A |
| Add more rows as needed for additional events. |
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| **Suggestions for Future Officer/Committee** |
| **Calendar of Events/Timelines** |
| Date | Committee Member Responsible  | Description |
| 10/6/17 | Maria | Select 4 scholarship winners |
| 10/13/17 | Maria | Notify scholarship winners; no later than 10/15 |
| 10/23/17 | Maria | Coordinate with treasurer to send checks; end of October |
| 3/5/18 | Maria | At EC meeting, propose name change for scholarship |
| 3/26/18 | Maria | Open scholarship application for 2018-19 academic year |
| 9/7/18 | Maria | Close scholarship application |
| 10/2/18 | Maria | Notify selected recipients  |
| 10/11/18 | Maria | Announce winners at WFAA conference |
| 10/11/18 | Maria | Send recipient’s information to WFAA Treasurer  |
| 12/17/18 | Maria | Update 19-20 scholarship application |
| 3/25/19 | Maria | Open 19-20 scholarship application |
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